

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
July 21, 2008

6:15 PM

AGENDA

 [Back](#)  [Print](#)

1. CALL TO ORDER

A. -

2. ROLL CALL/EXCUSED ABSENCES

A. -

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. July 7, 2008

☐

[Attachments](#)

4. DISCUSSION

A. Street Use Application - Labor Day Parade; Monday, September 1, 2008; 9:30 AM - 11:30 AM; (Fox Valley Area Labor Council)

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[Attachments](#)

B. Street Use Application - St. Joseph's Food Pantry Run/Walk; Saturday, November 1, 2008; 8:45 AM - 10:00 AM; (Pacesetter's of the Fox Cities)

☐

[Attachments](#)

C. Street Use Application - Grunski Runski; 10K and 2 Mile Run/Walk; Saturday, August 9, 2008; 8:30 AM - 10:30 AM; (City of Menasha Parks and Recreation Department)

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[Attachments](#)

D. Street Use Application - Market On Main; Saturdays 8/2/08, 8/9/08, 8/16/08, 8/23/08, 8/30/08, 9/6/08, 9/13/08, and 9/20/08; 8:00 AM - 5:00 PM (Community Forward, Inc.)

☐

[Attachments](#)

E. Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01A; Sanitary Sewer Lining; \$197,035.92 (Payment No. 4)

☐

[Attachments](#)

F. Payment - Infrastructure Technologies, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3, Contract No. E145-07-01D Sanitary Manhole Lining; \$27, 059.63 (Payment No. 4)

☐

[Attachments](#)

G. Request for Stop Sign on Melissa Street at Grove Street

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[Attachments](#)

H. Consideration of Additional Traffic Control Devices at the Intersections in Vicinity of Melissa Street and Grove Street (Ald. Benner)

☐

[Attachments](#)

I. Request for Yield Sign on Jennie Street at Greenwood Drive (Mayor Merkes)

☐

[Attachments](#)

J. Request for Traffic Control Signage on Applewood Drive at Southfield Drive and

☐

on Sweetbriar Lane at Southfield Drive

[Attachments](#)

K. Consideration of Options for Surplus Commodity Revenue Through Tri-County Regional Recycling Program

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[Attachments](#)

L. Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

☐

[Attachments](#)

M. Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

☐

[Attachments](#)

N. Recommendation to Increase Tire Disposal Fees

☐

[Attachments](#)

5. ADJOURNMENT

A. -

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers, 140 Main Street, Menasha
July 7, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman Pack at 6:50 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

PRESENT: Ald. Benner, Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

A. [June 16, 2008](#)

Moved by Alderman Wisneski, seconded by Alderman Taylor to approve minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [Street Use Application - Race the Lake; Sunday, August 17, 2008; 7:30 AM - 8:30 AM \(Midwest Sports Events and Wisconsin Bureau of Tourism\)](#)

Discussion ensued on if the street needs to be closed beyond the time requested, (8:30 a.m.), it may require more Police Dept. staff. It was suggested to look at increasing the fees charged for a Street Use Permit based on the event.

B. [Street Use Application - National Night Out; Tuesday, August 5, 2008; 4:00 PM - 8:00 PM \(Trinity Lutheran Church\)](#)

CA/HRD Brandt explained he had just recently been informed that Theda Star helicopter will be part of the event, landing in the parking lot. He has contacted the event coordinator to make sure the insurance covers the helicopter. Council may want to hold this until it is confirmed from the insurance company if the helicopter is covered.

C. [Street Use Application - 38th Otto Grunski Family Festival; Saturday, July 26, 2008; 7:00 AM - 5:00 PM \(Community Forward, Inc.\)](#)

DPW Radtke explained the street use is for more than the six hours permitted by City code, however it can be approved if the Council states the special reasons for exceeding six hours.

CA/HRD Brandt explained this request has been approved in the past. The motion to approve the request will need to include the reasons for going past the six hours.

Ald. Pack and Pamentner both stated they received requests from downtown business owners not to close the street. They will not support approving the street use permit.

D. Change Order - Badger Highways Co., Inc.; Contract Unit 2008-01; Elimination of 8' Wide Asphalt Trail; DEDUCT: \$6,441.93 (Change Order No. 1)

No Questions or Discussion

E. Payment - Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract No. 2008-01; \$18,732.38 (Payment No. 1)

No Questions or Discussion

F. Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; \$171,410.40 (Payment No. 2)

No Questions or Discussion

G. Payment - Insituform Technologies, USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project - Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; \$252,779.80 (Payment No. 3)

DPW Radtke reported approximately 50% of the work on this project has been completed and approximately 20% of the payment has been made. Work will be completed in 2008.

H. Recommendation to Award - Valley Sealcoat; Contract Unit No. PRD 2008-02; Pleasants Park Tennis Courts Armor Crack Repair and Color Coating; \$49,225.00

PRD Tungate explained he has asked the school district in the past to help pay for part of maintaining City owned tennis courts and they haven't offer any financial assistance. The additional funds required for the project can come from surplus funds within the Parks budget.

I. Resolution R-13-08 Acknowledging Review of City of Menasha 2007 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208 (Ald. Hendricks)

No Questions or Discussion

5. ADJOURNMENT

A. -

Moved by Alderman Wisneski, seconded by Alderman Pamentner to adjourn at 7:07 p.m.

Motion Carried on voice vote

Results:

Deborah A. Galeazzi

Respectfully submitted by Deborah A. Galeazzi, City Clerk



STREET USE APPLICATION

Sponsored by: FOX VALLEY AREA LABOR
Responsible Person: MARK WESTPHAL
Address: P.O. BOX 186
MENASHA, WI 54952
Phone: 920-727-1790

Street Use Date: 9-1-08
Start Time: 9:30 AM
End Time: 11:30 AM
Number of Units: 40-50

Street Route: (Attach Map)
Description of Use

PLEASE SEE ATTACHED
LETTER

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ _____ WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.

Insurance Company _____ Policy No. _____
(Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 7-7-08 APPLICANT'S SIGNATURE: Mark Westphal

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____

NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08

APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. MB Fire Dept. LVH Public Works Dept. MR City Attorney _____



Fox Valley Area Labor Council AFL-CIO

P.O. Box 186
Menasha, Wisconsin 54952-0186
920-727-1790 Phone
902-727-1794 Fax



July, 2008

TO: Labor Day Parade Participants

The Fox Valley Area Labor Council is preparing for its 2008 observance of Labor Day.

This will be our 26th Annual Celebration. One of the highlights of this event is the Parade through the Cities of Neenah and Menasha on Monday, September 1, 2008. Would you be interested in celebrating along with us by taking part in this year's Parade?

The Parade will begin in Menasha at Curtis Reed Square at 10:00 a.m. Please have your entry at the parking lot area of Germania Hall, 320 Chute Street, Menasha Wi., by 9:30 a.m. for line-up instructions.

The Parade will travel west down Main Street in Menasha. It will proceed to Tayco Street in Menasha and then head south, crossing both the Tayco Street and Washington Street Bridges. We will enter Neenah on Commercial Street and continue south. At Main Street in Downtown Neenah the Parade will turn right and head west to the intersection of Church Street and Main Street where the Parade will end.

Please join us in the Parade and help make our Labor Day a successful event. Enclosed is a Parade entry form. Please fill it out and return by August 25th, 2008 to:

Fox Valley Area Labor Council, P.O. Box 186, Menasha, WI 54952-0186 or
Fax back the form to us at 920-727-1794

Sincerely,

Mark Westphal, President

CHAPTER 8

Street Use Permit

SEC. 7-8-1 STREET USE PERMITS.

- (a) **PURPOSE.** The streets in possession of the City are primarily for the use of the public in the ordinary way. However, under proper circumstances, the City Clerk may grant a permit for street use, subject to reasonable municipal regulation and control. Therefore, this Section is enacted to regulate and control the use of streets pursuant to a Street Use Permit to the end that the health, safety and general welfare of the public and the good order of the City can be protected and maintained.
- (b) **APPLICATION.** A written application for a Street Use Permit by persons or groups desiring the same shall be made on a form provided by the City Clerk and shall be filed with the City Clerk. The application shall set forth the following information regarding the proposed street use:
- (1) The name, address and telephone number of the applicant or applicants.
 - (2) If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization.
 - (3) The name, address and telephone number of the person or persons who will be responsible for conducting the proposed use of the street.
 - (4) The date and duration of time for which the requested use of the street is proposed to occur.
 - (5) An accurate description of that portion of the street proposed to be used.
 - (6) The approximate number of persons for whom use of the proposed street area is requested.
 - (7) The proposed use, described in detail, for which the Street Use Permit is requested.
 - (8) Applications for a street use permit must be completed and filed with the City Clerk not less than thirty (30) days prior to the scheduled date of the street use.
- (c) **REPRESENTATIVE AT MEETING.** The person or representative of the group making application for a Street Use Permit shall be present when the Board of Public Works and Common Council gives consideration to the granting of said Street Use Permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted.
- (d) **REVIEW BY CHIEF OF POLICE AND DIRECTOR OF PUBLIC WORKS.** Before any application for a Street Use Permit is considered by the Common Council, the application shall be reviewed by the Director of Public Works and Chief of Police for their recommendation as to the effect that the temporary closing of the street will have on the public safety and traffic movement in the area during the time the street may be closed.
- (e) **MANDATORY DENIAL OF STREET USE PERMIT.** An application for a Street Use Permit shall be denied if:
- (1) The proposed street use is primarily for private or commercial gain.
 - (2) The proposed street use would violate any federal or state law or any ordinance of the City.
 - (3) The proposed street use will substantially hinder the movement of police, fire or emergency vehicles, constituting a risk to persons or property.
 - (4) The application for a Street Use Permit does not contain the information required

- office of the Risk Manager by purchasing insurance through a TULIP program. (Tenant/Users Liability Insurance Program.) Any fees or costs shall be prepaid by such street use applicant prior to Common Council consideration of any Street Use Permit.
- (3) The City Attorney or Risk Manager shall review any Street Use Permit Application for satisfactory insurance coverage.
 - (4) Proof of insurance is not required for parades sponsored by the Menasha Public Schools or St. Mary's Central High School.
- (i) **TERMINATION OF A STREET USE PERMIT.** A Street Use Permit for an event in progress may be terminated by the Police Department if the health, safety and welfare of the public appears to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or Ordinances of the City of Menasha. The Chief of Police has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.
 - (j) The City of Menasha may require a deposit fee to insure that appropriate clean-up or dismantling of structures is done upon the conclusion of the event. This deposit shall be in an amount established by the Common Council.
 - (k) The City of Menasha may require any Street Use applicant to pay any costs necessary for additional staffing to maintain safety of participants or the public or to satisfactorily clean up after the event.
 - (l)
 - (1) The Chief of Police and Fire Chief are allowed to authorize a use of the streets for a short duration without other compliance with this section.
 - (2) The Common Council may waive any of the requirements of this section in the event of special mitigating circumstances.
 - (m) The Common Council may waive any of the requirements of sections 7 – 8 – 1 (c), 7 – 8 – 1 (d), 7 – 8 – 1 (e) or 7 – 8 – 1 (g) in the event of special mitigating circumstances. Any such motion to waive any of these requirements must state the specific mitigating circumstances.

SEC. 7-8-2 OUTDOOR RESTAURANT SERVICE.

- (a) **Intent.** the intent of this section is to establish standards for the limited use of public right-of-way for outdoor restaurant service by licensed restaurants in the downtown while maintaining right-of-way accessibility, safety historic character of the area.
- (b) **General Standards.** The Common Council may grant a permit to licensed restaurants located in the C-2 Central Business Zoning District for serving food and non-alcoholic beverages on public right-of-way or sidewalks. Such service, referred to herein as “outdoor service,” shall be in compliance with the requirements set forth in this section.
 - (1) Outdoor service shall be allowed by permit only.
 - (2) Outdoor service shall be permitted from May 1 through October 31. Hours of outdoor service shall be allowed between 5:00 a.m. and 10:00 p.m. All outdoor eating facilities (including tables and chairs) shall be removed by 10:00 p.m. each day.
 - (3) All food and non-alcoholic beverages must be prepared in the regular on-site kitchen facilities as approved by the Menasha Health Department.
 - (4) The placement of tables and chairs on the public right-of-way or sidewalks for the

office of the Risk Manager by purchasing insurance through a TULIP program. (Tenant/Users Liability Insurance Program.) Any fees or costs shall be prepaid by such street use applicant prior to Common Council consideration of any Street Use Permit.

- (3) The City Attorney or Risk Manager shall review any Street Use Permit Application for satisfactory insurance coverage.
- (4) Proof of insurance is not required for parades sponsored by the Menasha Public Schools or St. Mary's Central High School.
- (i) **TERMINATION OF A STREET USE PERMIT.** A Street Use Permit for an event in progress may be terminated by the Police Department if the health, safety and welfare of the public appears to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or Ordinances of the City of Menasha. The Chief of Police has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.
- (j) The City of Menasha may require a deposit fee to insure that appropriate clean-up or dismantling of structures is done upon the conclusion of the event. This deposit shall be in an amount established by the Common Council.
- (k) The City of Menasha may require any Street Use applicant to pay any costs necessary for additional staffing to maintain safety of participants or the public or to satisfactorily clean up after the event.
- (l)
 - (1) The Chief of Police and Fire Chief are allowed to authorize a use of the streets for a short duration without other compliance with this section.
 - (2) The Common Council may waive any of the requirements of this section in the event of special mitigating circumstances.
- (m) The Common Council may waive any of the requirements of sections 7 – 8 – 1 (c), 7 – 8 – 1 (d), 7 – 8 – 1 (e) or 7 – 8 – 1 (g) in the event of special mitigating circumstances. Any such motion to waive any of these requirements must state the specific mitigating circumstances.



July 16, 2008

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Traffic Study Report – Southfield Drive at Applewood Drive and Sweetbriar Lane

Members of the Board:

The Engineering Department did a traffic study to determine the need for traffic control signage at the intersections of Southfield Drive at Applewood Drive and Southfield Drive at Sweetbriar Lane.

Attached to this letter is a copy of the Engineering Department's Traffic Study. The Traffic Study provides information relating to traffic volume, accident history and Manual on Uniform Traffic Control Devices (MUTCD) warrants for installation of regulatory signs.

In reviewing the information and from observation at the intersections, I feel traffic control signage is warranted and it would be good engineering judgment to install yield signs on Applewood Drive at Southfield Drive and yields signs on Sweetbriar Lane at Southfield Drive.

Sincerely,

Tim J. Montour
Engineering Supervisor

Attachments

C: Street file

D:\PUBLIC WORKS PUBLIC WORKS\Traffic Studies\Southfield Applewood Sweetbriar & Condo.dgn

Traffic Study – Southfield Drive at Applewood Drive & Sweetbriar Lane

Reason for Study

A request was made to investigate these two intersections due to safety concerns and traffic right of way.

Physical Conditions

Southfield Drive is 37' back of curb to back of curb and considered to be a collector street. The street has a bituminous concrete surface with concrete curb and gutter. There are five foot wide concrete sidewalks on both sides of the street. The road right of way width is 60' and the area is single family residential.

Applewood Drive is 33' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter to the east of the intersection and temporary bituminous concrete pavement to the west. There are no sidewalks on Applewood Drive. The road right of way width is 60' and the area is single family residential.

Sweetbriar Lane is 33' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter to the east of the intersection and a temporary bituminous concrete pavement to the west. There are no sidewalks on Sweetbriar Lane. The road right of way width is 60' and the area is single family residential.

Currently there is no traffic control at these intersections and the speed limit is 25 mph in the entire area. Parking is allowed on both sides of the street of the respective streets.

Criteria Used from MUTCD

Section 2B.05 STOP Sign Applications

Guidance:

STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

A. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law; (Warrant satisfied – see Yield

reference and recommendations)

B. Street entering a through highway or street; (Warrant not satisfied - see collector street reference)

C. Unsignalized intersection in a signalized area; and/or (Not Applicable)

D. High speeds, restricted view, or crash records indicate a need for control by the STOP sign. (Warrant not satisfied – see Guidance below and recommendations)

Standard:

Because the potential for conflicting commands could create driver confusion, STOP signs shall not be installed at intersections where traffic control signals are installed and operating except as noted in Section 4D.01.

Portable or part-time STOP signs shall not be used except for emergency and temporary traffic control zone purposes.

Guidance:

STOP signs should not be used for speed control.

STOP signs should be installed in a manner that minimizes the numbers of vehicles having to stop. At intersections where a full stop is not necessary at all times, consideration should be given to using less restrictive measures such as YIELD signs (see Section 2B.08). (See recommendations)

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Sect. 2B.05 to 2B.07

Once the decision has been made to install two-way stop control, the decision regarding the appropriate street to stop should be based on engineering judgment. In most cases, the street carrying the lowest volume of traffic should be stopped.

A STOP sign should not be installed on the major street unless justified by a traffic engineering study.

Support:

The following are considerations that might influence the decision regarding the appropriate street upon which to install a STOP sign where two streets with relatively equal volumes and/or characteristics intersect:

A. Stopping the direction that conflicts the most with established pedestrian crossing activity or school walking routes;

B. Stopping the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds;

C. Stopping the direction that has the longest distance of uninterrupted flow approaching the intersection; and

D. Stopping the direction that has the best sight distance to conflicting traffic.

The use of the STOP sign at highway-railroad grade crossings is described in Section 8B.08. The use of the STOP sign at highway-light rail transit grade crossings is described in Section 10C.04.

Section 2B.08 YIELD Sign (R1-2)

Standard:

The YIELD (R1-2) sign (see Figure 2B-1) shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

Support:

The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down or stop when necessary to avoid interfering with conflicting traffic.

Section 2B.09 YIELD Sign Applications

Option:

YIELD signs may be used instead of STOP signs if engineering judgment indicates that one or more of the following conditions exist:

*A. When the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed, the 85th-percentile speed, or the statutory speed to pass through the intersection or to stop in a reasonably safe manner. **(See recommendations)***

*B. If controlling a merge-type movement on the entering roadway where acceleration geometry and/or sight distance is not adequate for merging traffic operation. **(Not applicable)***

*C. The second crossroad of a divided highway, where the median width at the intersection is 9 m (30 ft) or greater. In this case, a STOP sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway. **(Not applicable)***

*D. An intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign. **(Warrant satisfied - see recommendations)***

Standard:

A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout intersection.

Traffic Count

Southfield Drive (between Applewood Dr. and Sweetbriar Dr.) - 24 hour traffic count was taken on June 3-4, 2008 with a total of 935 vehicles

Applewood Drive (east of Southfield Drive) - 24 hour traffic count was taken on June 4-5, 2008 with a total of 330 vehicles

Sweetbriar Lane (east of Southfield Drive) - 24 hour traffic count was taken on June 5-6, 2008 with a total of 250 vehicles

Accident History

There have been four (4) accidents (see attached) on this section of Southfield Drive that includes the two intersections since 1997.

Observations

While gathering information in the field at the intersection locations and placing the loop counter in the roadway, a number of observations were made;

- Southfield Drive in this area is one long sweeping curve with limited sight distance within the vision triangle at both intersections.
- With Southfield Drive designated as the collector, the majority of the traffic yields to traffic on Southfield Drive, no matter who arrives at the intersection first.
- Vehicles along this section of Southfield Drive appear to regularly exceed the speed limit.

Recommendations

As the Traffic Study points out, Guidance/Warrants for a Stop or Yield Sign Application from the MUTCD have been satisfied at this intersection. Accident history does not warrant any traffic regulatory devices. Stop signs or any regulatory device should not be used for speed control. Restricted view should be considered due to the configuration of the street and houses. I feel because of the difference in traffic volumes and the "assumed" right of way for traffic on Southfield Drive, it would be good engineering judgment to recommend Yield signs be placed on Applewood Drive at Southfield Drive and Sweetbriar Lane at Southfield Drive.

ACCIDENT SUMMARY SHEET

ROUTE: Sweetbriar Ln.

LOCATION: at Southfield Dr.

MUNICIPALITY: Menasha

COUNTY: Calumet

TIME PERIOD COVERED: -

REFERENCE MARKERS / NODES: -

REMARKS: All Accidents

DATE: 6/3/2008

TIME OF DAY	# ACC	%	DIRECTION	# ACC	%	DIRECTION	# ACC	%
6 AM - 10 AM	0	0.0%	North	1	25.0%	Northeast	0	0.0%
10 AM - 4 PM	2	100.0%	South	1	25.0%	Northwest	0	0.0%
4 PM - 7 PM	0	0.0%	East	0	0.0%	Southeast	0	0.0%
7 PM - 12 AM	0	0.0%	West	1	25.0%	Southwest	0	0.0%
12 AM - 6 AM	0	0.0%				Unspecified	1	25.0%
Unspecified	0	0.0%						
Total	2		Total	4				

WEATHER	# ACC	%	ACCIDENT TYPE	# ACC	%	ACCIDENT TYPE	# ACC	%
Clear	1	50.0%	Rear End	0	0.0%	Pedestrian	0	0.0%
Cloudy	1	50.0%	Overtake	0	0.0%	Bicycle	1	50.0%
Rain	0	0.0%	Right Angle	0	0.0%	Parked Vehicle	0	0.0%
Snow	0	0.0%	Left Turn	0	0.0%	Backing	0	0.0%
Sleet/Hail/Freezing Rain	0	0.0%	Right Turn	0	0.0%	Run Off The Road	0	0.0%
Fog/Smog/Smoke	0	0.0%	Fixed Object	1	50.0%	Animal	0	0.0%
Unspecified	0	0.0%	Head On	0	0.0%	Other	0	0.0%
			Sideswipe	0	0.0%	Unspecified	0	0.0%
Total	2		Total	2				

SURFACE	# ACC	%	ACCIDENT SEVERITY	# ACC	%
Dry	2	100.0%	Fatal	0	0.0%
Wet	0	0.0%	Injury	1	50.0%
Mud/Slush	0	0.0%	Property Damage	1	50.0%
Snow/Ice	0	0.0%	Non-Reportable	0	0.0%
Unspecified	0	0.0%			
Total	2		Total	2	

TIME OF YEAR	# ACC	%	TYPE OF VEHICLE	# ACC	%
Winter (Dec-Feb)	0	0.0%	Passenger Cars	2	100.0%
Spring (Mar-May)	2	100.0%	Commercial Vehicles	0	0.0%
Summer (Jun-Aug)	0	0.0%			
Fall (Sep-Nov)	0	0.0%			
Total	2		Total	2	

DAY OF WEEK	# ACC	%	LIGHT CONDITION	# ACC	%
Sunday	0	0.0%	Daylight	1	50.0%
Monday	1	50.0%	Dawn/Dusk	0	0.0%
Tuesday	0	0.0%	Night	0	0.0%
Wednesday	0	0.0%	Unspecified	1	50.0%
Thursday	0	0.0%			
Friday	0	0.0%			
Saturday	1	50.0%			
Total	2		Total	2	

SUMMARY OF ACCIDENT SEVERITY BY YEAR:

	0
Fatal Accidents	0
Injury Accidents	0
Property Damage Accidents	0
Non-Reportable Accidents	0
Total Accidents	0

DETAILS OF ACCIDENT HISTORY

<div>PERIOD STUDIED: FROM: TO: 0 MONTHS</div>		# VEHICLES	SEVERITY	LIGHT CONDITION	ROAD CHARACTER	SURFACE	WEATHER	<div>ROUTE NUMBER/STREET NAME: Sweetbriar Ln. LOCATION at Southfield Dr. MUNICIPALITY: Menasha REFERENCE MARKERS / NODES:</div>		<div>CASE No. FILE: sweetbriar_sthfd BY: cr DATE: 6/3/2008</div>		
No.	DATE	TIME						CONTRIB. FACTORS	ACC. TYPE	ACCIDENT DESCRIPTION	KEY #	
1	5/12/1997	11:15		PDO			1	2		FIXO		
2	5/12/2007	13:31	2	INJ	1	4	1	1	4	Bike	unit2-wb(bicycle) struck unit1-sb	

COLLISION DIAGRAM

Key Number =

MUNICIPALITY: <u>Menasha</u>	COUNTY: <u>Calumet</u>	FILE: <u>sweetbriar_sthfd</u>
INTERSECTION: <u>Sweetbriar Ln.</u>		CASE #: _____
PERIOD: <u>0</u> YEARS <u>0</u> MONTHS	FROM _____ TO _____	BY: <u>cr</u> DATE: <u>6/3/2008</u>



SYMBOLS		MANNER OF COLLISION	
	MOVING VEHICLE		REAR END
	TURNING VEHICLE		LEFT TURN
	BACKING VEHICLE		RIGHT TURN
	PARKED VEHICLE		RIGHT TURN
	RECORD NUMBER		RIGHT ANGLE
	PEDESTRIAN		SIDE SWIPE
	BICYCLIST		
	ANIMAL		
	FIXED OBJECT		
	Fatal		
			OUT OF CONTROL

ACCIDENT SUMMARY SHEET

ROUTE: *Southfield Dr.*

LOCATION: *block I*

MUNICIPALITY: *Menasha*

COUNTY: *Calumet*

TIME PERIOD COVERED: -

REFERENCE MARKERS / NODES: *Sweetbriar* - *Applewood*

REMARKS: *All Accidents*

DATE: *6/3/2008*

TIME OF DAY	# ACC	%	DIRECTION	# ACC	%	DIRECTION	# ACC	%
6 AM - 10 AM	2	100.0%	North	0	0.0%	Northeast	0	0.0%
10 AM - 4 PM	0	0.0%	South	2	66.7%	Northwest	1	33.3%
4 PM - 7 PM	0	0.0%	East	0	0.0%	Southeast	0	0.0%
7 PM - 12 AM	0	0.0%	West	0	0.0%	Southwest	0	0.0%
12 AM - 6 AM	0	0.0%	Total	3		Unspecified	0	0.0%
Unspecified	0	0.0%						
Total	2		ACCIDENT TYPE	# ACC	%	ACCIDENT TYPE	# ACC	%
WEATHER	# ACC	%	Rear End	1	50.0%	Pedestrian	0	0.0%
Clear	0	0.0%	Overtake	0	0.0%	Bicycle	0	0.0%
Cloudy	1	50.0%	Right Angle	0	0.0%	Parked Vehicle	0	0.0%
Rain	0	0.0%	Left Turn	0	0.0%	Backing	0	0.0%
Snow	1	50.0%	Right Turn	0	0.0%	Run Off The Road	0	0.0%
Sleet/Hail/Freezing Rain	0	0.0%	Fixed Object	1	50.0%	Animal	0	0.0%
Fog/Smog/Smoke	0	0.0%	Head On	0	0.0%	Other	0	0.0%
Unspecified	0	0.0%	Sideswipe	0	0.0%	Unspecified	0	0.0%
Total	2		Total	2				

SURFACE			ACCIDENT SEVERITY		
# ACC	%		# ACC	%	
Dry	0	0.0%	Fatal	0	0.0%
Wet	0	0.0%	Injury	1	50.0%
Mud/Slush	0	0.0%	Property Damage	1	50.0%
Snow/Ice	2	100.0%	Non-Reportable	0	0.0%
Unspecified	0	0.0%	Total	2	
Total	2				

TIME OF YEAR			TYPE OF VEHICLE		
# ACC	%		# ACC	%	
Winter (Dec-Feb)	1	50.0%	Passenger Cars	1	100.0%
Spring (Mar-May)	1	50.0%	Commercial Vehicles	0	0.0%
Summer (Jun-Aug)	0	0.0%	Total	1	
Fall (Sep-Nov)	0	0.0%			
Total	2				

DAY OF WEEK			LIGHT CONDITION		
# ACC	%		# ACC	%	
Sunday	0	0.0%	Daylight	1	50.0%
Monday	0	0.0%	Dawn/Dusk	0	0.0%
Tuesday	1	50.0%	Night	0	0.0%
Wednesday	1	50.0%	Unspecified	1	50.0%
Thursday	0	0.0%	Total	2	
Friday	0	0.0%			
Saturday	0	0.0%			
Total	2				

SUMMARY OF ACCIDENT SEVERITY BY YEAR:

	0
Fatal Accidents	0
Injury Accidents	0
Property Damage Accidents	0
Non-Reportable Accidents	0
Total Accidents	0

DETAILS OF ACCIDENT HISTORY

<div>PERIOD STUDIED: FROM: TO: 0 MONTHS</div>		# VEHICLES	SEVERITY	LIGHT CONDITION	ROAD CHARACTER	SURFACE	WEATHER	ROUTE NUMBER/STREET NAME: Southfield Dr. LOCATION block I MUNICIPALITY: Menasha REFERENCE MARKERS / NODES: Sweetbriar - Applewood		CASE No. FILE: southfield_bll BY: cr DATE: 6/3/2008
No.	DATE	TIME	ACCIDENT DESCRIPTION					KEY #		
1	2/25/1997	8:39	INJ				4	2	REN	
2	3/17/2004	7:49	PDO	1	1	1	4	4	FixO	unit 1 lost control on snowy road, veered left into a mailbox

COLLISION DIAGRAM

Key Number =

MUNICIPALITY: <u>Menasha</u>	COUNTY: <u>Calumet</u>	FILE: <u>southfield_bll</u>
INTERSECTION: <u>Southfield Dr.</u>		CASE #: _____
PERIOD: <u>0</u> YEARS <u>0</u> MONTHS	FROM _____ TO _____	BY: <u>cr</u> DATE: <u>6/3/2008</u>


















Northbound 

Southfield Dr.

1 

Southfield Dr.

2

SYMBOLS		MANNER OF COLLISION	
 MOVING VEHICLE	P PEDESTRIAN	 REAR END	 HEAD ON
 TURNING VEHICLE	B BICYCLIST	 LEFT TURN	 RIGHT TURN
 BACKING VEHICLE	A ANIMAL	 LEFT TURN	 RIGHT TURN
 PARKED VEHICLE	 FIXED OBJECT	 OVERTAKE	 RIGHT ANGLE
 RECORD NUMBER	 Fatal	 OUT OF CONTROL	 SIDE SWIPE



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Consideration of Options for Surplus Commodity Revenue through Tri-County Regional Recycling Program

Enclosed is a memo from Winnebago County requesting our consideration of the annual commodity revenue surplus ballot which determines whether surplus revenues are retained by the County as a tipping fee stabilization fund or are rebated to the member communities.

Due to the recent favorable commodity markets and the success of the tri-county regional recycling program, the tipping fee has been reduced these past years while still accumulating a surplus. The County has not needed to access the stabilization fund to control the tipping fee.

If the City were to have its share of the surplus rebated to us, we would be required to report this as revenue on our annual WisDNR recycling report, which has the effect of reducing our net eligible costs. Because the City of Menasha's net eligible costs for the DNR recycling grant program considerably exceed our current grant award, the rebated surplus would not result in any loss of grant dollars. Therefore, it is my recommendation the City cast its ballot for Winnebago County to refund the recycling revenue surplus of \$766,278 to the signing municipalities based upon each municipality's actual tonnage processed and sold for years 1997-2004 and 2007. Menasha's share is estimated at \$48,000.

Winnebago County recycling revenue surplus 7-17-08.pdf

LANDFILL / ADMINISTRATION
(920) 232-1800
FOX CITIES
(920) 727-2884
FAX
(920) 424-1189



Winnebago County

Solid Waste
Management Board
The Wave of the Future

RECYCLING FACILITY
(920) 232-1850
FOX CITIES
(920) 727-2896
FAX
(920) 424-4955

100 W. COUNTY RD. Y
OSHKOSH, WI 54901

LANDFILL GAS FACILITY
(920) 232-1810
LANDFILL GAS FAX
(920) 424-7761

MEMORANDUM

Date: June 24, 2008
To: Contracted Responsible Units (RUs)
From: Jennifer Semrau, Recycling Specialist
Re: Ballots

Enclosed you will find three ballots for your consideration.

The first is the annual commodity revenue surplus ballot. Previous year's ballots and several back-to-back profitable years have resulted in the accumulated surplus commodity revenue of \$766,278. Winnebago County is aware that many communities are seriously considering the implementation of single stream recycling collection once Winnebago County can offer this processing option. Although manual single stream is possible, many communities around the state who have switched to single stream recycling have automated their recycling collection using carts. Partially funding carts is one option municipalities may consider if voting to have the surplus commodity revenue rebated.

With the success of the tri-county regional recycling program and positive commodity markets, Winnebago County has been able to reduce the recycling tip fee in each of the past four years, while accumulating a surplus. Winnebago County has not needed to utilize the rate stabilization fund set aside by communities. However the second option for consideration on the ballot is to maintain and increase the recycling tip fee stabilization fund.

The second ballot solicits interest from communities in a consolidated procurement of carts for single stream recycling, and the third ballot solicits interest from communities in a potential Solid Waste Management Board ban of computers/electronics from the Winnebago County Landfill.

Please consider the options carefully and return your ballots by **August 15, 2008**. Please feel free to contact me at (920) 232-1850 with any questions or concerns.

Thank you!

**WINNEBAGO COUNTY
SIGNING MUNICIPALITY RECYCLING SURPLUS REVENUE BALLOT
JUNE 24, 2008**

**ARTICLE IX
FURTHER AMENDMENTS**

The County and the Signing Municipalities agree that this initial Agreement may be further amended and/or supplemented by written agreement of both the County and Signing Municipalities representing 70% of the total population of Signing Municipalities.

**ARTICLE VI
FUNDING**

- B. The County shall have the right to collect any and all revenues from the sale of recycled materials processed by the County under this Agreement.
1. From the time of the County MRF's opening until December 31, 1994, said revenues from Signing Municipalities shall be applied to the cost of construction, purchase and operation for all structures, equipment and personnel required by the County to perform its obligations under the Agreement. In the event that revenues from Signing Municipality processing fees and material sales exceed the cost of program operation, the net profit shall be rebated after year's end to Municipalities signing this Agreement. Rebates shall be based upon each Municipality's actual tonnage processed during that calendar year.
 2. After January 1, 1995 the processing fee per ton shall be set to reflect the anticipated cost of services provided. The County shall continue to hold remaining revenue rebates (remaining after payment of Signing Municipality debt) from Signing Municipality material sold during the years 1997-2004 and 2007 in the amount of seven hundred sixty-six thousand, two hundred and seven-eight dollars (\$766,278.00) for future recycling tipping fee stabilization.

Please check the appropriate box for your municipality's choice, sign and indicate individual title, date and return this ballot on or before August 15, 2008 (include a copy of your city, town or village resolution or a copy of the municipal board meeting minutes authorizing this vote).

- ☐ Winnebago County shall hold the recycling revenue surplus of \$766,278.00 in a fund for future recycling tipping fee stabilization based upon each Municipality's actual tonnage processed and sold for years 1997-2004 and 2007.
- ☐ Winnebago County shall refund the recycling revenue surplus of \$766,278.00 to Signing Municipalities based upon each Municipality's actual tonnage processed and sold for years 1997-2004 and 2007.

Signature

Print Name

Municipality

Title

Date Signed



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

Enclosed is a memo from Winnebago County requesting our interest level in participating in a large volume procurement of carts for the anticipated start of single stream recycling in Winnebago County during 2009. Single stream recycling allows the placement of both paper and container recyclables in one recycling container, facilitating the recycling process for residents and resulting in higher recycling rates.

Winnebago County will be altering its recycling processing facility to accommodate single stream recycling next year. Communities are not required to change to single stream recycling, and those that do, may or may not use automation to collect the recyclables.

The City of Menasha has not yet done a full evaluation of the benefits of operating a fully automated single stream recycling collection process. The carts would be similar to the carts used for automated refuse collection and would be offered in 35, 65 and 95 gallon sizes.

At this time, I recommend indicating to the County we are not able to commit to the purchase of any carts, but we are interested in pursuing this in the future after we have had time to assess the budget impact of cart and equipment purchases.

Attachment: 071708 - 2009 Consolidated procurement 7-17-08.doc

LANDFILL/ADMINISTRATION
(920) 232-1800
FOX CITIES
(920) 727-2884
FAX (920) 424-1189

100 W.COUNTY RD. Y
OSHKOSH, WI 54901



Winnebago County

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LANDFILL GAS FACILITY
(920) 232-1810
LANDFILL GAS FAX
(920) 424-7761

Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

At the Annual Financial and Informational meeting on April 17, 2008, Winnebago County discussed the potential idea of making a large volume procurement of carts on behalf of our communities, to hopefully reduce the cost per cart for all those that are interested. The purpose of this 'ballot' is to determine which communities are interested in this cart procurement, the number of carts desired (size selection [between 35, 65 and 95 gallon] to occur at a later date) and the date by which carts are needed.

Please check the appropriate boxes below and return to Jennifer Semrau, Winnebago County Recycling, 105 W County Road Y, Oshkosh, WI 54901 by **August 15, 2008**.

Is your community interested in Winnebago County serving as a 'broker' for carts for your community (actual costs of the carts will be paid by the community/residents)?

☐

YES

☐

NO

How many carts would you like to order? _____

By what date would you need the carts delivered? (Anticipate this order would take place in 2009.)

_____, 2009

Signature

Print Name

Date Signed

Title

Municipality



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

Attached is a memo from Winnebago County requesting an indication of our support for a considered ban of computers/electronics by the Winnebago County Solid Waste Management Board. Also enclosed is a draft resolution citing additional information and statistics regarding computer/electronic recycling.

With the upcoming federal mandate that all television signals be of digital format, there is the expectation of a slug of television sets being disposed at landfills. The County wants to consider a ban that would be effective before that expected time and is seeking the level of community support for such.

Also attached are copies of current fees for disposal of computer components and other electronics at Paper Valley Recycling located on Earl Street in Menasha and also at Winnebago County Recycling facility in Oshkosh. The ballots are due back to the County by August 15, 2008.

Winnebago County memo regarding computer-electronics ban TAT-08.doc

LANDFILL/ADMINISTRATION
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(920) 424-7761

Solicitation of Interest in a Potential Solid Waste Management Board Ban of Computers/Electronics at the Winnebago County Landfill

At the Annual Financial and Informational meeting on April 17, 2008, Winnebago County discussed the potential idea of implementing a ban on computers/electronics at the Winnebago County Landfill. As described in detail at the meeting, the Solid Waste Management Board (SWMB) is considering a potential ban for a number of reasons:

1. Upcoming federal mandate (February 17, 2009) that all television signals be switched from analog to digital format. Consumers will need a digital television, digital cable/satellite or a converter box, and the Landfill will likely see a glut of television disposal.
2. This past March, the Wisconsin Legislature failed to pass Senate Bill 397 which proposed a statewide system for the management and recycling of computers and electronics. Based on similar legislation in Minnesota, the law would have placed responsibility for recycling on manufacturers, in partnership with others, and banned certain electronics from landfills.
3. Computers/electronics contain many toxic or hazardous components including lead, mercury, cadmium, chromium, other heavy metals and chemical flame retardants that pose a potential risk to the environment and human health when landfilled or incinerated. According to a US Environmental Protection Agency (EPA) report from 2002, up to 70% of heavy metal (lead, mercury, cadmium, etc.) contamination in US landfills comes from electronic products that are disposed of incorrectly.
4. The SWMB recognizes that recycling/reuse is the best waste management choice. Unlike businesses or institutions, who by state law are prohibited from disposing of computers and other electronic equipment that contain hazardous materials in municipal solid waste landfills or incinerators, households are not legally required to recycle computers/electronics. However, according to the WI Department of Natural Resources, "Whenever possible individuals, businesses and institutions should recycle electronics."

The purpose of this 'ballot' is to determine which communities are supportive of a potential Winnebago County landfill ban on computers/electronics. Should a landfill ban be enacted, residents would be directed to recycling and/or reuse options. Winnebago

County will continue to offer its on-going computer/electronic recycling program as one of the recycling/reuse options.

As you might recall from our Annual Meeting, one community expressed significant interest in this topic and requested a draft resolution from Winnebago County to bring before their Board. Winnebago County produced this draft resolution, and it is enclosed as it provides additional information and statistics on computer/electronic generation and recycling. Again, the SWMB has not acted on this yet and may or may not pursue a ban on computers/electronics. At this point, the SWMB is attempting to solicit input from its communities and other sources to aid in the decision making process.

Please check the appropriate box below and return to Jennifer Semrau, Winnebago County Recycling, 105 W County Road Y, Oshkosh, WI 54901 by **August 15, 2008**.

Is your community supportive of the Winnebago County SWMB banning computers/electronics from its landfill?

☐

YES

☐

NO

Will your community enforce a landfill ban by not knowingly collecting banned computers/electronics with its municipal curbside collection or by requiring its third party contractor/hauler to not knowingly collect banned computers/electronics from its curbside waste collection?

☐

YES

☐

NO

Signature

Print Name

Date Signed

Title

Municipality

Resolution in Support of a Landfill Ban on Computers and Electronics

WHEREAS, discarded computers and consumer electronics compose one of the fastest growing waste streams in the United States, with an estimated 250 to 350 million obsolete computers, monitors, televisions, cell phones and computer peripherals in 2005; and

WHEREAS, the United States Environmental Protection Agency estimates that only about 11% (by weight) of these electronic products were recycled; and

WHEREAS, a 2006 Department of Natural Resources household recycling survey found that Wisconsin households own approximately 3.8 million computers, 7.5 million televisions and 3.5 million cell phones; and

WHEREAS, discarded computers and other consumer electronics contain lead, cadmium, mercury, hexavalent chromium, polyvinyl chloride, brominated flame retardants and other toxic materials that pose hazards to human health and the environment when landfilled or incinerated; and

WHEREAS, Senate Bill 397 proposed a statewide system for the management and recycling of computers and electronics, including a ban on certain electronics from the landfill, but failed to pass during the 2008 legislative session; and

WHEREAS, under current law, computers and electronics from households are not banned from landfill disposal in Wisconsin; and

WHEREAS, the States of California, Minnesota and Maine, and the Commonwealth of Massachusetts, because of the toxicity of this waste, have prohibited the disposal of discarded cathode ray tubes (CRT's), such as those found in televisions and computer monitors, in municipal landfills or incinerators; and,

WHEREAS, on February 17, 2009 the federal government has mandated that all television signals be switched from analog to digital format, and it is anticipated many consumers will dispose of analog televisions as a result; and

WHEREAS, the Winnebago County Landfill in Oshkosh, Wisconsin is presently receiving waste from Brown, Outagamie, Columbia, Waupaca, Winnebago and other Counties, and therefore likely receiving discarded consumer electronics from over 10% of the population of the State of Wisconsin;

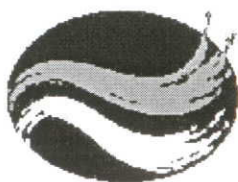
BE IT RESOLVED, that the (Council)(Board) of _____ supports a ban on computers and electronics from the Winnebago County Landfill; and

BE IT FURTHER RESOLVED, that the (Council)(Board) of _____ will enforce the landfill ban by not knowingly collecting banned computers and electronics with its municipal curbside waste collection or by requiring its third party contractor/hauler to not knowingly collect banned computers and electronics with curbside waste collection.

ON BEHALF OF THE (COUNCIL)(BOARD) OF _____

Signature: _____

Date: _____



Winnebago County, Wisconsin

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Solid Waste Management Links

- [Solid Waste Home](#)
- [Container Rental Program](#)
- [Fee Schedule - Landfill](#)
- [Household Hazardous Materials Facility](#)
- [Landfill Facility Hours & Holidays](#)
- [Landfill Gas Facility](#)
- [Recycling](#)
- [Unwanted/Expired Medications](#)
- [Computer/Electronic Recycling](#)

Computer/Electronic Recycling

Do you have an old computer, printer, TV or other electronic item?

Winnebago County now offers a RECYCLING option every day!

Fees: \$10 for a TV or monitor

\$5 for a laptop, CPU, printer, VCR

\$0 for keyboards, mice, speakers, cords, cell phones

Limit 4 computers/TVs per person.

Businesses are required BY LAW to recycle computers. For households, it's a choice. Choose to recycle and prevent hazardous materials like lead, mercury and other heavy metals from your electronics from entering your landfill!

According to WI Public Radio, waste electronics contribute 2/3 of the heavy metals and 40% of the lead found in landfills. Jan.'07.

For more information, call 920-232-1850.

[Site Map](#) | [Search](#) | [Disclaimer](#)

ATTENTION!**CHARGES TO RECYCLE***at*

WMRA/PAPER VALLEY RECYCLING
1420 EARL STREET
MENASHA WI 54952

ITEM	DOLLAR AMOUNT
-------------	----------------------

Computer Tower/CPU	\$ 5.00
Printer	\$ 5.00
Monitor	\$10.00
Full Desktop Computer System	\$15.00
Standard Size TV (less than 27")	\$15.00
Large Size TV (more than 27")	\$25.00

Cell Phones/Keyboards/Mice NO CHARGE

E-SCRAP (Metal) .35/lb

ALUMINUM CANS PER POUND:
CURRENTLY .40/lb

LANDFILL/ADMINISTRATION

(920) 232-1800

FOX CITIES

(920) 727-2884

FAX (920) 424-1189

100 W. COUNTY RD. Y

OSHKOSH, WI 54901



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LANDFILL GAS FAX

(920) 424-7761

SUNNYVIEW LANDFILL – YEAR 2008 STANDARD TIPPING FEE RATE SCHEDULE
ALL LOADS MUST BE SECURED WITH A TARP TO ENTER LANDFILL & TRANSFER STATION

Hours: Mon. through Fri. 7 A.M. to 3 P.M. & Sat. 7 A.M. to 12 Noon

GENERAL WASTES

\$10.00

\$24.30/Ton

\$5.00/Load

\$10.00/Ton

\$10.00/Ton

Minimum Charge – All Weighed Vehicles

General Refuse – All trucks & cars with trailers are charged by weight.

Cars – Automobiles licensed as passenger vehicles.

Yard Waste & Brush – Leaves, Grass Clippings, Garden debris and Brush less than 6" diameter. Place in compost area. Contaminated loads will be assessed an additional \$50.00 per ton.

Clean Wood – Must be free from steel (nails in wood are accepted), concrete, roofing, paper, plastic, And any other trash. Place in compost area. Contaminated loads will be assessed an additional \$50.00 per ton.

RECYCLABLE WASTES

\$13.00 Each

\$3.00/Each

\$5.00/Each

\$7.00/Each

\$150.00/Ton

\$1.00each

No Charge

No Charge

\$1.00/ per Gal

\$5.00/Each

No Charge

Appliances – Stoves, refrigerators, furnaces, water heaters, dehumidifiers, microwaves, etc.

Car Tires – 16" or less More than **5 tires** are charged by weight

Truck Tires – Larger than 16". More than **5 tires** are charged by weight

Tractor Tires – More than **5 tires** are charged by weight

Loads of Tires – More than five tires are charged by weight. **Out of County tires not accepted**

Batteries – All lead acid batteries. Must be placed in battery collection bin only.

Waste Oil – No Anti Freeze, water or other contaminants. User empties containers into Landfill Collection Tank.

Waste Oil Filters – No charge for first 4 filters. \$.50/each thereafter.

Anti Freeze – No oil or other contaminates. User empties into Landfill container.

Propane Tanks

Cars or pickup trucks with recyclables.

Fees for Commercial Recyclable Paper and Containers may change monthly.

SPECIAL WASTES

\$300.00/Ton

\$200.00 minimum

\$24.30/Ton

Asbestos Materials - Prior approval and 24-Hour Prior notice is required for all types, proper containment will be required for Category I friable, Category II friable and non-friable. Category I, non-friable asbestos only (packings; gaskets; Resilient floor coverings; asphalt Roofing products) **Accepted Monday through Friday only**

SPECIAL PERMIT

Special Industrial Wastes or Contaminated Soils (Ask for Special Waste Schedule).

STANDARD FEE RATE SCHEDULE DOES NOT APPLY TO NEGOTIATED CONTRACTS.

CREDIT TRANSACTIONS FOR PRE-AUTHORIZED ACCOUNTS ONLY

NO TIPPING FEE WAIVER FOR DISPOSAL OF ANY MATERIAL AT WINNEBAGO COUNTY LANDFILL

Policy established by Winnebago County Solid Waste Management Board on June 29, 1989

- (2) Any person, partnership or corporation dumping yard waste, rubbish or garbage at any place other than an authorized drop-off site, shall be subject to the penalty provisions of this ordinance.
 - (3) Any person, firm or corporation mixing household refuse with yard waste or other defined recyclables, or any person permitting same to be done, shall be subject to the penalties of this ordinance.
- (n) **TIRES.** All tires shall be separated from other refuse and placed or disposed of in such locations and under such conditions as may be established from time to time by the Board of Public Works. There will be no curb side collection of tires.
- (1) Hours of disposal at authorized sites shall be Saturdays during the designated yard waste season from 8:00 a.m. to 1:00 p.m., when said Saturday is not a legal holiday, or other hours as may be designated by the Board of Public Works from time to time based on need. Any person depositing tires at a designated site outside these hours will be subject to prosecution under the Menasha Municipal Code. In addition, any person, firm or corporation depositing tires anyplace within the corporate limits of the City of Menasha other than the designated site, will be subject to prosecution under the terms of this ordinance as well as non-residents who bring in tires to the designated site.
 - (2) Tire Disposal Fees. Residents disposing of tires at the authorized site(s) are subject to the following initial fees: automobile tires and those tires smaller than the standard automobile tires, such as garden equipment tires and trailer tires, \$1.00 each; truck tires (defined as larger than 16 inches), \$3.00 each; tractor tires, \$5.00 each.
- These fees may be changed from time to time as may be determined by the Board of Public Works, but not more than once each calendar year.
- (3) Tires Prohibited. No tires used by commercial or manufacturing establishments are permitted in the designated disposal areas.
- (o) **FREON CHARGED GOODS.**
- (1) Any items placed for collection which contain freon which needs to be disposed will be collected and the owner/owners/occupant of the building from which the item was collected shall be charged a fee which will be established by the Board of Public Works to reflect the actual cost of freon disposal.
 - (2) The fee established in Section 8-3-7(o)(1) shall not be levied if the owner/owners/occupant who places the item for collection shows evidence to the Street Superintendent that freon removal has already been done by a Department of Natural Resources certified vendor.
 - (3) Method of collection of the fee established under Section 8-3-7(o)(1) shall be determined by the Board of Public Works.
- (p) **MICROWAVES.**
- (1) Any microwaves placed for collection will be collected and the owner/owners/occupant of the building from which the item was collected shall be charged a fee which will be established by the Board of Public Works to reflect the actual cost of microwave disposal.
 - (2) Method of collection of the fee established under Section 8-3-7(p)(1) shall be determined by the Board of Public Works.
- (q) **PENALTIES.**
- (1) The Department of Public Works shall tag all refuse placed in violation of the provisions of this chapter.



STREET USE APPLICATION

Sponsored by: PACESETTER'S OF THE FOX CITIES
Responsible Person: NED HUGHES - RACE DIRECTOR
Address: P.O. BOX 681
MENASHA, WI, 54952
Phone: 920-475-7116

Street Use Date: 11/1/2008
Start Time: 8:45 AM
End Time: 10:00 AM
Number of Units: 400-500

Street Route: (Attach Map)
Description of Use

(SEE ATTACHED 5K RUN/WALK COURSE!)
15TH ANNUAL ST. JOE'S 5K RUN/WALK
FUNDRAISER/FOODRAISER TO BENEFIT THE
ST. JOSEPH FOOD PANTRY PROGRAM 11/1/08!

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ 1,000,000.00 WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED. KR0000000172600

Insurance Company NATIONAL CASUALTY COMPANY Policy No. SEE ABOVE
(Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: July 14, 2008 APPLICANT'S SIGNATURE: Ned Hughes

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____

NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08

APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. MB

Fire Dept. LW

Public Works Dept. MR

City Attorney _____

ST. JOE'S 5K RUN/WALK COURSE MAP

Runners/Walkers Important Information Regarding The Friendship Trestle Trail Segment of The 5K (3.1 Miles) Run/Walk Course:

1. As the 5K course is laid out as an out and back... orange cones will be placed down the middle (in the center) of the trail segment of the course!
2. On the trail... runners and walkers stay to your right (except to pass)
3. On the trail... runners and walkers pass only on your left!
4. On the trail... runners... as you approach walkers or other runners from behind to pass... please call out... "Runner"... passing on your left!
5. On the trail... walkers... please no more than two walkers walking abreast (side by side) at all times!

Other Important 5K Run/Walk Information:

1. Traffic Control... the City of Menasha Police will be directing traffic at three intersections on the street part of the course: Intersection #1 Main Street/Milwaukee Street Intersection #2 Broad Street/Milwaukee Street Intersection #3 Broad Street/Tayco Street
2. Course Marshalls will be stationed at every street intersection on the course and at strategic locations on The Friendship Trestle Trail
3. Tail mile marker cones (with a large mile marker number printed on each) will be positioned at mile markers 1, 2, and 3! MM means mile marker.

LITTLE LAKE BUTTE DES MORTS

FRIENDSHIP (TRESTLE) TRAIL

MM1

MM2

N. LAKE ST.

LOCK ST.

LUSH ST.

FIRST ST.

BROAD ST.

CHUTE ST.

WATER ST.

RIVER ST.

KAUKAUNA ST.

FOX RIVER

GERMANIA HALL

MM3

START LINE
FINISH LINE

MAIN ST.



STREET USE APPLICATION

Sponsored by: City of Menasha Parks & Rec.
Responsible Person: Brian Tunge
Address: 146 Main St.
Menasha, WI 54952
Phone: 967-3641

Street Use Date: 8-9-07
Start Time: 8:30 a.m.
End Time: 10:30 a.m.
Number of Units: _____
RACE STARTS AT 8:45 A.M.

Street Route: (Attach Map)
Description of Use

Specific barricade requirements
and police assistance request
to follow

LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ _____ WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.

Insurance Company Cumic Policy No. _____
(Attached is a copy of the insurance certificate).

NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

DATE: 7-7-08 APPLICANT'S SIGNATURE: Brian Tunge

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: _____

NOT REQUIRED: ☒ APPROVED: _____ DENIED: _____

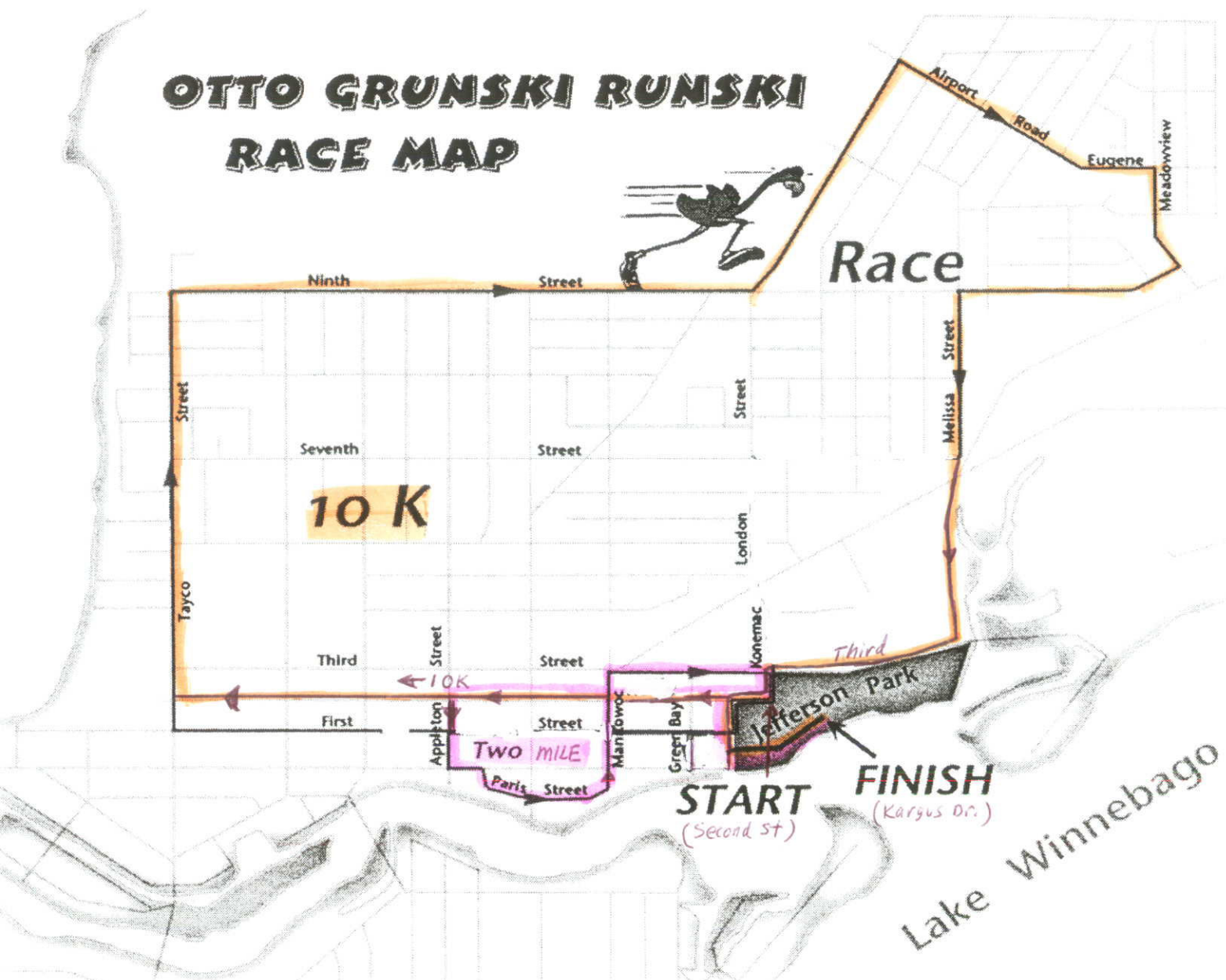
SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08

APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. _____ Fire Dept. _____ Public Works Dept. _____ City Attorney _____

OTTO GRUNSKI RUNSKI RACE MAP



**STREET USE APPLICATION**Sponsored by: MARKET ON MAIN
COMMUNITY FORWARD INC.Responsible Person: JAMES TAYLORAddress: 340 BROAD ST.Phone: 725-4857Street Use Date: 8-2/8-9/8-14/8-23/8-30
Start Time: 8AM
End Time: 5PM
Number of Units: 9-6
9-13
9-20Street Route: (Attach Map)
Description of UseCHUTE ST. (MAIN ST. TO U.S. BANK PARKING LOT ENT.)LIABILITY INSURANCE HAS BEEN SECURED IN THE AMOUNT OF \$ 2,000.00 WITH
THE CITY OF MENASHA NAMED AS ADDITIONAL INSURED.Insurance Company CAPITOL INS. CO. Policy No. CP00325131
(Attached is a copy of the insurance certificate).**NOTE TO EVENTS PLANNING TO USE CITY PARKS AND/OR GREENSPACE:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.DATE: 7-11-08 APPLICANT'S SIGNATURE: [Signature]

TO BE COMPLETED BY CITY STAFF

SCHEDULED PARK & RECREATION BOARD REVIEW DATE: 7-16-08

NOT REQUIRED: _____ APPROVED: _____ DENIED: _____

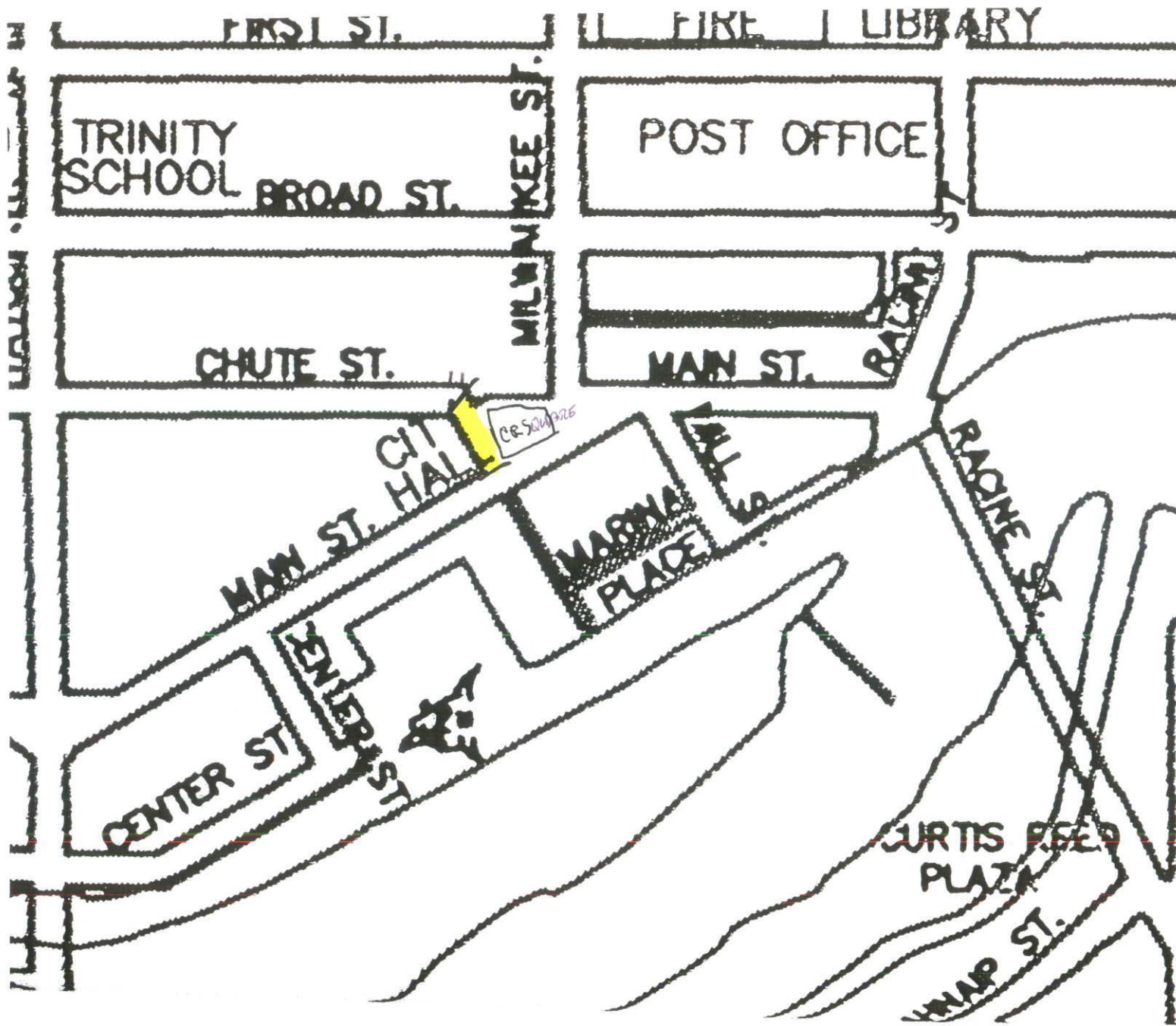
SCHEDULED COMMON COUNCIL REVIEW DATE: 7-21-08

APPROVED: _____ DENIED: _____

APPROVAL:

Police Dept. [Signature]Fire Dept. [Signature]Public Works Dept. [Signature]

City Attorney _____



MONTHLY STATEMENT OF UNIT PRICE CONTRACT AMOUNT

Request for: Partial Payment No. PR-1450701A-04 Date: July 7, 2008
(Partial/Final)

Project: Wastewater Collection System Rehabilitation Improvements, Phase 3

Owner: City of Menasha

Contractor: Insituform Technologies USA, Inc. E145-05.11

Original Contract Amount as Bid:	<u>\$1,582,723.00</u>
*(ADD)(DEDUCT) by Revised Quantities:	<u>\$0.00</u>
*Amount Added by Change Order:	<u>\$0.00</u>
*Amount Deducted by Change Order:	<u>\$0.00</u>
TOTAL CONTRACT THIS DATE:	<u>\$1,582,723.00</u>
Value of Work Completed to Date:	<u>\$846,846.00</u>
Less <u>2.5</u> Per Cent Retainable: OF TOTAL CONTRACT THIS DATE	<u>(\$39,568.08)</u>
Net Total:	<u>\$807,277.92</u>

Project on Schedule: X YES NO 54 % Complete

Record of Previous Payments:

1	<u>\$186,051.80</u>	<u>4/8/08</u>	6	<u> </u>	<u> </u>	11	<u> </u>	<u> </u>
2	<u>\$171,410.40</u>	<u>6/27/08</u>	7	<u> </u>	<u> </u>	12	<u> </u>	<u> </u>
3	<u>\$252,779.80</u>	<u>6/27/08</u>	8	<u> </u>	<u> </u>	13	<u> </u>	<u> </u>
4	<u> </u>	<u> </u>	9	<u> </u>	<u> </u>	14	<u> </u>	<u> </u>
5	<u> </u>	<u> </u>	10	<u> </u>	<u> </u>	15	<u> </u>	<u> </u>

Amount Previously Paid:	<u>\$610,242.00</u>
AMOUNT DUE THIS REQUEST:	<u>\$197,035.92</u>

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

BY:

Taryn S. Nall
Taryn S. Nall, P.E.
KAEMPFER & ASSOCIATES, INC.

Owner's Approval for Payment

BY:

Mark Radtke, P.E., Dir. of Public Works
CITY OF MENASHA

* See Unit Price Contract Spreadsheet

Unit Price Contract												
E145-07-01A Sanitary Sewer Lining												
June 25, 2008												
PROJECT: Wastewater Collection System Rehabilitation Improvements Phase 3												
OWNER: City of Menasha												
CONTRACTOR: Institutform Technologies USA, Inc.												
ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY.	BID TOTAL	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+0) DEDUCT (-)
						QTY.	TOTAL	QTY.	TOTAL			
1A	21-inch sanitary sewer CIPP lining	LF	\$64.00	1,006	\$64,384.00	0	\$0.00		\$0.00	0	\$0.00	-\$64,384.00
2A	18-inch sanitary sewer CIPP lining	LF	\$44.00	7,643	\$336,292.00	2,021	\$88,924.00		\$0.00	2,021	\$88,924.00	-\$247,368.00
3A	15-inch sanitary sewer CIPP lining	LF	\$37.00	2,547	\$94,239.00	0	\$0.00		\$0.00	0	\$0.00	-\$94,239.00
4A	12-inch sanitary sewer CIPP lining	LF	\$31.00	13,417	\$415,927.00	3,586	\$111,166.00	3,335	\$103,385.00	6,921	\$214,551.00	-\$201,376.00
5A	10-inch sanitary sewer CIPP lining	LF	\$27.00	6,546	\$176,742.00	4,038	\$109,026.00	2,823	\$76,221.00	6,861	\$185,247.00	\$8,505.00
6A	8-inch sanitary sewer CIPP lining	LF	\$24.00	14,650	\$351,600.00	12,821	\$307,704.00	640	\$15,360.00	13,461	\$323,064.00	-\$28,536.00
7A	Pressure inject grouting lateral connection	EA	\$300.00	220	\$66,000.00	0	\$0.00		\$0.00	0	\$0.00	-\$66,000.00
8A	Pressure inject grout material as specified in Article C2.18	GAL	\$25.00	580	\$14,500.00	0	\$0.00		\$0.00	0	\$0.00	-\$14,500.00
OPTIONAL WORK ITEMS												
9A	12-inch sanitary sewer CIPP lining on Melissa St.	LF	\$30.00	399	\$11,970.00	0	\$0.00		\$0.00	0	\$0.00	-\$11,970.00
10A	10-inch sanitary sewer CIPP lining on Jefferson Street and Brighton Drive	LF	\$28.00	698	\$19,544.00	355	\$9,940.00	340	\$9,520.00	695	\$19,460.00	-\$84.00
11A	8-inch sanitary sewer CIPP lining on Eighth Street and Harding Street	LF	\$25.00	879	\$21,975.00	624	\$15,600.00		\$0.00	624	\$15,600.00	-\$6,375.00
12A	Pressure inject grouting lateral connection	EA	\$300.00	26	\$7,800.00	0	\$0.00		\$0.00	0	\$0.00	-\$7,800.00
13A	Pressure inject grout material as specified in Article C2.18	GAL	\$25.00	70	\$1,750.00	0	\$0.00		\$0.00	0	\$0.00	-\$1,750.00
TOTAL, PART A ITEMS 1A THROUGH 13A						\$1,582,723.00		\$642,360.00		\$204,486.00		-\$735,877.00

K:\E145\0511\PR\INSTITUTFORM\PR#4

MONTHLY STATEMENT OF UNIT PRICE CONTRACT AMOUNT

Request for: Partial Payment No. PR-1450701D-04 Date: July 9, 2008
(Partial/Final)

Project: Wastewater Collection System Rehabilitation Improvements, Phase 3

Owner: City of Menasha

Contractor: Infrastructure Technologies, Inc. E145-05.11

Original Contract Amount as Bid:	\$312,491.00
*(ADD)(DEDUCT) by Revised Quantities:	\$0.00
*Amount Added by Change Order:	\$0.00
*Amount Deducted by Change Order:	(\$5,760.00)
TOTAL CONTRACT THIS DATE:	\$306,731.00
Value of Work Completed to Date:	\$115,673.14
Less <u>5</u> Per Cent Retainable:	(\$5,783.66)
Net Total:	\$109,889.48

Project on Schedule: X YES NO 38 % Complete

Record of Previous Payments:

1	\$32,983.37	1/14/08	6		11	
2	\$30,495.91	5/13/08	7		12	
3	\$19,350.57	6/9/08	8		13	
4			9		14	
5			10		15	

Amount Previously Paid: \$82,829.85

AMOUNT DUE THIS REQUEST: \$27,059.63

This is to certify that, in accordance with the terms of the Contract, the Contractor is entitled to a payment in the amount requested.

Engineer's Approval for Payment

BY: Taryn S. Nall
Taryn S. Nall, P.E.
KAEMPFER & ASSOCIATES, INC.

Owner's Approval for Payment

BY: Mark Radtke, P.E., Dir. of Public Works
CITY OF MENASHA

* See Unit Price Contract Spreadsheet

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Unit Price Contract E145-07-01D Sanitary Manhole Lining June 30, 2008													PROJECT: Wastewater Collection System Rehabilitation Improvements Phase 3 OWNER: City of Menasha CONTRACTOR: Infrastructure Technologies, Inc.												
ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	BID QTY.	BID TOTAL	PREVIOUSLY REQUESTED		CURRENT REQUEST		REVISED * QUANTITY	TOTAL	ADD (+) DEDUCT (-)													
						QTY.	TOTAL	QTY.	TOTAL																
1D	Manhole concrete lining	VF	\$226.00	972	\$219,672.00	285.82	\$64,595.32	96.07	\$21,711.82	381.89	\$86,307.14	-\$133,364.86													
2D	Sanitary sewer pipe connection	EA	\$75.00	268	\$20,100.00	72	\$5,400.00	34	\$2,550.00	106	\$7,950.00	-\$12,150.00													
3D	Manhole flow channel construction to springline	EA	\$367.00	72	\$26,424.00	37	\$13,579.00	6	\$2,202.00	43	\$15,781.00	-\$10,643.00													
4D	Manhole flow channel construction to 1-inch above crown of pipe	EA	\$580.00	39	\$22,620.00	6	\$3,480.00	3	\$1,740.00	9	\$5,220.00	-\$17,400.00													
5D	Internal/external manhole chimney seal	EA	\$280.00	31	\$8,680.00	2	\$560.00	1	\$280.00	3	\$840.00	-\$7,840.00													
6D	Urethane chimney seal	EA	\$210.00	31	\$6,510.00	0	\$0.00		\$0.00	0	\$0.00	-\$6,510.00													
7D	Butyl and urethane chimney seal	EA	\$260.00	31	\$8,060.00	0	\$0.00		\$0.00	0	\$0.00	-\$8,060.00													
8D	Butyl chimney seal	EA	\$50.00	18	\$900.00	19	\$950.00		\$0.00	19	\$950.00	\$50.00													
	Deduct alternative bid item 1D for lining Manhole 614	EA	-\$475.00	1	-\$475.00	1	-\$475.00		\$0.00	1	-\$475.00	\$0.00													
TOTAL, PART D ITEMS 1D THROUGH 8D					\$312,491.00		\$88,089.32		\$28,483.82		\$116,573.14	-\$195,917.86													
CHANGE ORDER #CO-1450701D-01																									
6D	Urethane chimney seal	EA	\$210.00	-26	-\$5,460.00	0	\$0.00		\$0.00	0	\$0.00	\$5,460.00													
7D	Butyl and urethane chimney seal	EA	\$260.00	-14	-\$3,640.00	0	\$0.00		\$0.00	0	\$0.00	\$3,640.00													
9D	Provide temporary concrete pavement restoration in place of permanent concrete restoration at manholes	EA	\$50.00	-30	-\$1,500.00	-18	-\$900.00	-3	-\$150.00	-21	-\$1,050.00	\$450.00													
5D	Internal/external manhole chimney seal	EA	\$280.00	13	\$3,640.00	0	\$0.00		\$0.00	0	\$0.00	-\$3,640.00													
8D	Butyl chimney seal	EA	\$50.00	24	\$1,200.00	0	\$0.00	3	\$150.00	3	\$150.00	-\$1,050.00													
TOTAL CHANGE ORDER #CO-1450701D-01					-\$5,760.00		-\$900.00		\$0.00		-\$900.00	\$4,860.00													
TOTAL CONTRACT AMOUNT TO DATE					\$306,731.00		\$87,189.32		\$28,483.82		\$115,673.14	-\$191,057.86													

K:\E1450511\DR\PR#4



July 16, 2008

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Traffic Study Report – Alva Street and Grove Street

Members of the Board:

The Board of Public Works directed that a traffic study be made for determining the need for traffic control signage at the intersection of Alva Street and Grove Street.

Attached to this letter is a copy of the Engineering Department's Traffic Study. The Traffic Study provides information relating to traffic volume, accident history and Manual on Uniform Traffic Control Devices (MUTCD) warrants for installation of regulatory signs.

In reviewing the information and from observation at the intersection, there is no apparent need to change the existing traffic control signage. I feel that the vision clearance problem could be addressed to be in compliance with Section 13-1-53 of the City of Menasha Municipal Code.

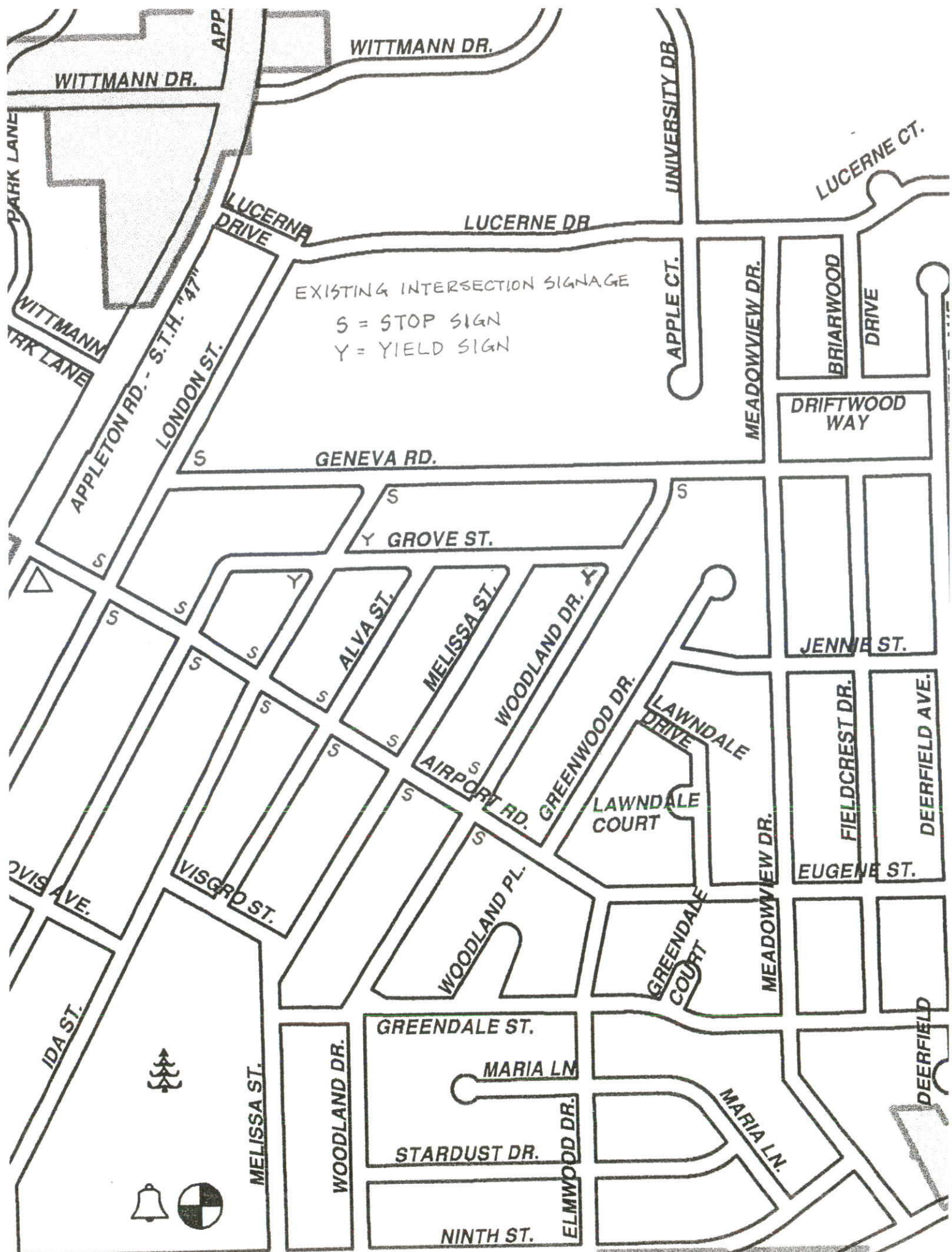
Sincerely,

Tim J. Montour
Engineering Supervisor

Attachments

C: Street file

S:\PUBLICWORKS\PUBLICWORKS\Traffic Studies\Alva, Grove\J. 2008.doc



WITTMANN DR.

WITTMANN DR.

UNIVERSITY DR.

LUCERNE CT.

LUCERNE DRIVE

LUCERNE DR

EXISTING INTERSECTION SIGNAGE

S = STOP SIGN
Y = YIELD SIGN

APPLE CT.

MEADOWVIEW DR.

BRIARWOOD

DRIVE

DRIFTWOOD WAY

GENEVA RD.

Y GROVE ST.

ALVA ST.

MELISSA ST.

WOODLAND DR.

AIRPORT RD.

GREENWOOD DR.

LAWNDALE COURT

JENNIE ST.

FIELDCREST DR.

DEERFIELD AVE.

EUGENE ST.

MEADOWVIEW DR.

GREENDALE COURT

WOODLAND PL.

GREENDALE ST.

MARIA LN

STARDUST DR.

NINTH ST.

ELMWOOD DR.

MARIA LN.

DEERFIELD

MELISSA ST.

WOODLAND DR.

IDA ST.

OVIS AVE.



Traffic Study – Alva Street at Grove Street

Reason for Study

A request was made to investigate this intersection due to safety concerns as well as speeding and failure to yield to traffic.

Physical Conditions

Alva Street is 37' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter. There are five foot wide concrete sidewalks on both sides of the street that end at the south right of way of Grove Street. The road right of way width is 60' and the area is single family residential.

Grove Street is 37' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter. There are no sidewalks on Grove St. The road right of way width is 60' and the area single and multi-family residential.

Currently there is no traffic control at the intersection and the speed limit is 25 mph in the entire area. Parking is allowed on both sides of the street of the respective streets.

Criteria Used from MUTCD

Section 2B.05 STOP Sign Applications

Guidance:

STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

A. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law; (See recommendation)

B. Street entering a through highway or street; (Not applicable)

C. Unsignalized intersection in a signalized area; and/or (Not applicable)

D. High speeds, restricted view, or crash records indicate a need for control by the STOP sign. (See recommendation)

Standard:

Because the potential for conflicting commands could create driver confusion, STOP signs shall not be installed at intersections where traffic control signals are installed and operating except as noted in Section 4D.01.

Portable or part-time STOP signs shall not be used except for emergency and temporary traffic control zone purposes.

Guidance:

STOP signs should not be used for speed control.

STOP signs should be installed in a manner that minimizes the numbers of vehicles having to stop. At intersections where a full stop is not necessary at all times, consideration should be given to using less restrictive measures such as YIELD signs (see Section 2B.08).

2003 Edition Page 2B-7

Sect. 2B.05 to 2B.07

Once the decision has been made to install two-way stop control, the decision regarding the appropriate street to stop should be based on engineering judgment. In most cases, the street carrying the lowest volume of traffic should be stopped.

A STOP sign should not be installed on the major street unless justified by a traffic engineering study.

Support:

The following are considerations that might influence the decision regarding the appropriate street upon which to install a STOP sign where two streets with relatively equal volumes and/or characteristics intersect:

A. Stopping the direction that conflicts the most with established pedestrian crossing activity or school walking routes;

B. Stopping the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds;

C. Stopping the direction that has the longest distance of uninterrupted flow approaching the intersection; and

D. Stopping the direction that has the best sight distance to conflicting traffic.

The use of the STOP sign at highway-railroad grade crossings is described in Section 8B.08. The use of the STOP sign at highway-light rail transit grade crossings is described in Section 10C.04.

Section 2B.08 YIELD Sign (R1-2)

Standard:

The YIELD (R1-2) sign (see Figure 2B-1) shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

Support:

The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down or stop when necessary to avoid interfering with conflicting traffic.

Section 2B.09 YIELD Sign Applications

Option:

YIELD signs may be used instead of STOP signs if engineering judgment indicates that one or more of the following conditions exist:

- A. When the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed, the 85th-percentile speed, or the statutory speed to pass through the intersection or to stop in a reasonably safe manner. (See recommendations)*
- B. If controlling a merge-type movement on the entering roadway where acceleration geometry and/or sight distance is not adequate for merging traffic operation. (Not applicable)*
- C. The second crossroad of a divided highway, where the median width at the intersection is 9 m (30 ft) or greater. In this case, a STOP sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway. (Not applicable)*
- D. An intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign. (See recommendations)*

Standard:

A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout intersection.

Traffic Count

Grove Street (between Alva St. and Melissa St.) - 24 hour traffic count was taken on May 21-22, 2008 with a total of 160 vehicles

Alva Street (south of Grove St.) - 24 hour traffic count was taken on May 28-29, 2008 with a total of 93 vehicles

Accident History

There have been no reportable accidents at the intersection or in the 1100 block of Alva Street.

Observations

While gathering information in the field at the intersection location and placing the loop counter in the roadway two observations were made;

- The property on the southeast corner of the intersection has a large pine tree which obstructs the vision triangle to the east on Grove Street. The tree is on private property.
- One resident I spoke with said their main concern was the speed of the cars driving on Grove Street past their house.

Recommendations

As the Traffic Study points out, Guidance/Warrants for a Stop or Yield Sign Application from the MUTCD are not substantially satisfied at this intersection. State statutes assign right of way at an uncontrolled "T" intersection to the traffic along the top of the "T", meaning traffic on Alva Street should be yielding to traffic on Grove St. Accident history and low volume of traffic do not warrant a yield sign or a stop sign on either leg of the intersection. There is a large pine tree within the vision clearance triangle at the intersection. The tree is on private property. Trimming the lower branches of the large pine tree at the southeast corner of the intersection could provide a better vision triangle to the east on Grove Street and south on Alva Street. Stop signs should not be used for speed control.





July 16, 2008

Board of Public Works
City of Menasha
Menasha, WI 54952

RE: Traffic Study Report – Alva Street and Grove Street

Members of the Board:

The Board of Public Works directed that a traffic study be made for determining the need for traffic control signage at the intersection of Alva Street and Grove Street.

Attached to this letter is a copy of the Engineering Department's Traffic Study. The Traffic Study provides information relating to traffic volume, accident history and Manual on Uniform Traffic Control Devices (MUTCD) warrants for installation of regulatory signs.

In reviewing the information and from observation at the intersection, there is no apparent need to change the existing traffic control signage. I feel that the vision clearance problem could be addressed to be in compliance with Section 13-1-53 of the City of Menasha Municipal Code.

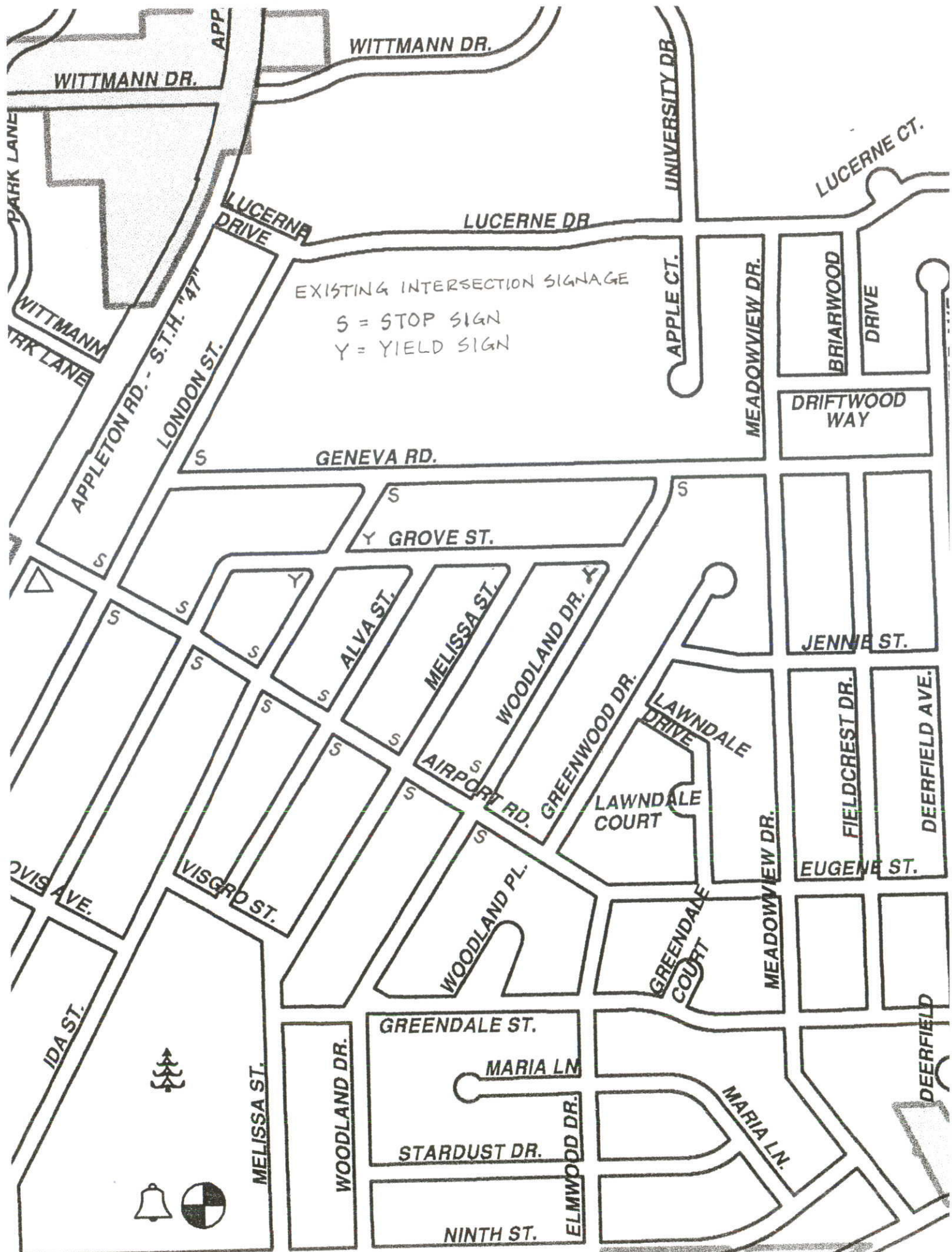
Sincerely,

Tim J. Montour
Engineering Supervisor

Attachments

C: Street file

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EXISTING INTERSECTION SIGNAGE
S = STOP SIGN
Y = YIELD SIGN

Traffic Study – Alva Street at Grove Street

Reason for Study

A request was made to investigate this intersection due to safety concerns as well as speeding and failure to yield to traffic.

Physical Conditions

Alva Street is 37' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter. There are five foot wide concrete sidewalks on both sides of the street that end at the south right of way of Grove Street. The road right of way width is 60' and the area is single family residential.

Grove Street is 37' back of curb to back of curb. The street has a bituminous concrete surface with concrete curb and gutter. There are no sidewalks on Grove St. The road right of way width is 60' and the area single and multi-family residential.

Currently there is no traffic control at the intersection and the speed limit is 25 mph in the entire area. Parking is allowed on both sides of the street of the respective streets.

Criteria Used from MUTCD

Section 2B.05 STOP Sign Applications

Guidance:

STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

A. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law; (See recommendation)

B. Street entering a through highway or street; (Not applicable)

C. Unsignalized intersection in a signalized area; and/or (Not applicable)

D. High speeds, restricted view, or crash records indicate a need for control by the STOP sign. (See recommendation)

Standard:

Because the potential for conflicting commands could create driver confusion, STOP signs shall not be installed at intersections where traffic control signals are installed and operating except as noted in Section 4D.01.

Portable or part-time STOP signs shall not be used except for emergency and temporary traffic control zone purposes.

Guidance:

STOP signs should not be used for speed control.

STOP signs should be installed in a manner that minimizes the numbers of vehicles having to stop. At intersections where a full stop is not necessary at all times, consideration should be given to using less restrictive measures such as YIELD signs (see Section 2B.08).

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Sect. 2B.05 to 2B.07

Once the decision has been made to install two-way stop control, the decision regarding the appropriate street to stop should be based on engineering judgment. In most cases, the street carrying the lowest volume of traffic should be stopped.

A STOP sign should not be installed on the major street unless justified by a traffic engineering study.

Support:

The following are considerations that might influence the decision regarding the appropriate street upon which to install a STOP sign where two streets with relatively equal volumes and/or characteristics intersect:

A. Stopping the direction that conflicts the most with established pedestrian crossing activity or school walking routes;

B. Stopping the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds;

C. Stopping the direction that has the longest distance of uninterrupted flow approaching the intersection; and

D. Stopping the direction that has the best sight distance to conflicting traffic.

The use of the STOP sign at highway-railroad grade crossings is described in Section 8B.08. The use of the STOP sign at highway-light rail transit grade crossings is described in Section 10C.04.

Section 2B.08 YIELD Sign (R1-2)

Standard:

The YIELD (R1-2) sign (see Figure 2B-1) shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

Support:

The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down or stop when necessary to avoid interfering with conflicting traffic.

Section 2B.09 YIELD Sign Applications

Option:

YIELD signs may be used instead of STOP signs if engineering judgment indicates that one or more of the following conditions exist:

- A. When the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed, the 85th-percentile speed, or the statutory speed to pass through the intersection or to stop in a reasonably safe manner. (See recommendations)*
- B. If controlling a merge-type movement on the entering roadway where acceleration geometry and/or sight distance is not adequate for merging traffic operation. (Not applicable)*
- C. The second crossroad of a divided highway, where the median width at the intersection is 9 m (30 ft) or greater. In this case, a STOP sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway. (Not applicable)*
- D. An intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign. (See recommendations)*

Standard:

A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout intersection.

Traffic Count

Grove Street (between Alva St. and Melissa St.) - 24 hour traffic count was taken on May 21-22, 2008 with a total of 160 vehicles

Alva Street (south of Grove St.) - 24 hour traffic count was taken on May 28-29, 2008 with a total of 93 vehicles

Accident History

There have been no reportable accidents at the intersection or in the 1100 block of Alva Street.

Observations

While gathering information in the field at the intersection location and placing the loop counter in the roadway two observations were made;

- The property on the southeast corner of the intersection has a large pine tree which obstructs the vision triangle to the east on Grove Street. The tree is on private property.
- One resident I spoke with said their main concern was the speed of the cars driving on Grove Street past their house.

Recommendations

As the Traffic Study points out, Guidance/Warrants for a Stop or Yield Sign Application from the MUTCD are not substantially satisfied at this intersection. State statutes assign right of way at an uncontrolled "T" intersection to the traffic along the top of the "T", meaning traffic on Alva Street should be yielding to traffic on Grove St. Accident history and low volume of traffic do not warrant a yield sign or a stop sign on either leg of the intersection. There is a large pine tree within the vision clearance triangle at the intersection. The tree is on private property. Trimming the lower branches of the large pine tree at the southeast corner of the intersection could provide a better vision triangle to the east on Grove Street and south on Alva Street. Stop signs should not be used for speed control.



Memorandum

DATE: July 17, 2008

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

Enclosed is a memo from Winnebago County requesting our interest level in participating in a large volume procurement of carts for the anticipated start of single stream recycling in Winnebago County during 2009. Single stream recycling allows the placement of both paper and container recyclables in one recycling container, facilitating the recycling process for residents and resulting in higher recycling rates.

Winnebago County will be altering its recycling processing facility to accommodate single stream recycling next year. Communities are not required to change to single stream recycling, and those that do, may or may not use automation to collect the recyclables.

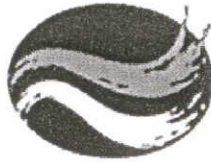
The City of Menasha has not yet done a full evaluation of the benefits of operating a fully automated single stream recycling collection process. The carts would be similar to the carts used for automated refuse collection and would be offered in 35, 65 and 95 gallon sizes.

At this time, I recommend indicating to the County we are not able to commit to the purchase of any carts, but we are interested in pursuing this in the future after we have had time to assess the budget impact of cart and equipment purchases.

Attachment: 071708 - 2009 Consolidated procurement 7-17-08.doc

LANDFILL/ADMINISTRATION
(920) 232-1800
FOX CITIES
(920) 727-2884
FAX (920) 424-1189

100 W.COUNTY RD. Y
OSHKOSH, WI 54901



Winnebago County

Solid Waste
Management Board

The Wave of the Future

TRANSFER STATION
(920) 232-1850
FOX CITIES
(920) 727-2896
FAX (920) 424-4955

LANDFILL GAS FACILITY
(920) 232-1810
LANDFILL GAS FAX
(920) 424-7761

Solicitation of Interest in a Consolidated Procurement of Carts for Single Stream Recycling by the Winnebago County Solid Waste Management Board

At the Annual Financial and Informational meeting on April 17, 2008, Winnebago County discussed the potential idea of making a large volume procurement of carts on behalf of our communities, to hopefully reduce the cost per cart for all those that are interested. The purpose of this 'ballot' is to determine which communities are interested in this cart procurement, the number of carts desired (size selection [between 35, 65 and 95 gallon] to occur at a later date) and the date by which carts are needed.

Please check the appropriate boxes below and return to Jennifer Semrau, Winnebago County Recycling, 105 W County Road Y, Oshkosh, WI 54901 by **August 15, 2008**.

Is your community interested in Winnebago County serving as a 'broker' for carts for your community (actual costs of the carts will be paid by the community/residents)?

☐

YES

☐

NO

How many carts would you like to order? _____

By what date would you need the carts delivered? (Anticipate this order would take place in 2009.)

_____, 2009

Signature

Print Name

Date Signed

Title

Municipality